



The Buffalo Niagara Convention Center is looking for an enthusiastic, creative and qualified Food and Beverage Manager to oversee our Food and Beverage Front of House Operations.

Responsibilities include but are not limited to:

- Hiring, developing and supervising the activities of the banquet manager, servers, bartenders and concession workers.
- Staff scheduling, payroll, ongoing training and evaluation.
- Assist in menu planning and analysis.
- Ensure proper safety and sanitation of facilities and equipment.
- Attention to detail and service expertise are a must. We want someone with creativity and passion to help enhance the dining experience of our guests.
- Work effectively in a union environment

Qualifications:

- An Associates Degree in Hospitality or commensurate experience in Food and Beverage management required.
- Possess strong leadership, communication, organization and relationship skills.
- Experience with training, basic financial management and customer service
- Proficient in general computer knowledge as well as MS Office applications.
- Experience with high volume banquet and concession events.

If you possess all of the above attributes, please send your resume and cover letter to

Email: [hresources099@gmail.com](mailto:hresources099@gmail.com)

Job Type: Full-time