

# Equipment Inventory

(Updated March 2019)

<u>EQUIPMENT</u>	<u>NUMBER IN INVENTORY</u>
Easels	41
4' x 8' White Boards	7
Flipcharts	9
2 ½' square cocktail tables	8
2 ½' round cocktail tables	11
6' round tables	415
8' x 32" tables	295
6' x 30" tables	100
6' x 18" tables	300
Round Table Toppers	8
3' round 42" high bistro tables	52
Lighted Silver Bistro	2
Silver Aluminum Square Bistro	1
Silver Aluminum Round Bistro	4
8' Copper tables	8
Copper Serpentine tables	6
6' Silver tables	4
Silver Serpentine tables	9
Chairs	5,623
<i>Black.....2,178      Grey Tweed..... 3,776</i>	
<i>Brown.....98</i>	
New York State Flags	5
American Flags	5
Canadian Flags	2
City of Buffalo Flag	2
Erie County Flag	1
8' gate (18 gating jackets available)	34 pieces
6' gate	8 pieces
Turnstiles	4
Ticket Booths	2
Retractable Rope and Stanchion	45
<b><u>AUDIO VISUAL</u></b>	
<b>Microphones</b>	
Mic. floor stands.....3      Mic. table stands.....3	
Microphones (wired)..... 8      Lavalier Microphone..... 1	
Cordless Microphone (1 for the exhibit hall ONLY) .....3	
<b>Podiums</b>	
Metal standing podiums.....11      Wooden standing podiums.....8	
Table podiums.....5	
<b>Projection Screens</b>	
Projection Screen 10'x10'.....1      Projection Screen 8'x8'.....4	
Projection Screen 4'x4'.....1      Projection Screen 3'x3'.....1	
LCD Projector	\$100 per event
65" 4K Smart TV with Sound Bar and Mobile Cart	\$150 per day

### **Large Equipment Rental**

(Must have certified operator/BNCC can provide one for a nominal fee)

Forklifts.....\$275.00 per lift, flat rate, per event

Highlift.....\$375.00 flat rate, per event



### **Telephone**

Phone Lines (local & long distance calls)  
\$25 to activate a phone line per event (per line) in advance, \$50 on-site  
Conference Phone available for \$75 rental fee

### **Staging**

8 sections 8' x 12' decks with 50 sections 4' x 8' decks  
creating 24' x 60' stage or 28' x 56' stage - Stageright  
32 sections 6' x 8' stage (32" & 4' high) w/skirt (black) SICO  
23 sections 6' x 8' stage (2' high) w/skirt (black) SICO  
6 stair units (4' high) railed  
10 stair units (2' high) not railed  
6 stair units (2' high) railed  
(Must use minimum of 2 stairs per stage for liability reasons)

### **Dance Floors**

Wooden 45' x 45'  
Wooden "A" 33' x 42'  
Wooden "B" 24' x 27'  
Plastic 24' x 24'

### **Coat Racks**

Coat racks are available upon request

### **Pipe & Drape**

420' (straight line) of 8' high - black  
110' of 16' high – black 45 curtains (extra cost, see sales rep)  
\*\*Please note: Curtain available in black only\*\*

### **Skirting**

(88) Burgundy and (52) Black skirting  
Available upon request at \$15 per skirt (non-food events only)

### **Vendor Package**

Ability to set up 75 booths @ \$75 per booth  
Booths include: Burgundy & Silver Pipe & Drape, (1) 8' Table, 2 Chairs,  
Waste Basket and an Exhibitor Sign

### **Chair Covers**

1,500 White Chair Covers  
500 Black Chair Covers

### **Sashes**

The Buffalo Niagara Convention Center offers several options for colored sashes.  
Inquire with your Event Service Manager regarding availability of colors.

#### **Please note:**

- We do not provide extension cords or power strips
- This is a master inventory. All equipment is subject to availability per individual event; please inquire about availability for your event.
- Equipment inventory listed above is available at no charge to the customer unless otherwise noted.
- 8' tables cannot be used in exhibit or display areas. Tables with skirting and chairs for exhibits must be rented from a decorator.